



# SafeGuard

DOCUMENT DESTRUCTION

\_\_\_\_\_  
DATE OF DESTRUCTION

## CERTIFICATE OF DESTRUCTION

"I hereby certify that the materials received on \_\_\_\_\_ were confidentially handled and completely destroyed beyond recognition by a NAID AAA Certified on-site shredding process."

\_\_\_\_\_  
CONTACT

\_\_\_\_\_  
DROP & SHRED AGENT

\_\_\_\_\_  
COMPANY

DESCRIPTION OF MATERIAL (OPTIONAL):

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY/STATE

\_\_\_\_\_  
ZIP

\_\_\_\_\_  
EMAIL

"Shredding Today For a Secure Tomorrow"®